

Do I Require a Special Events Permit?

Does your event or organized gathering meet **ANY** of the following?



Over 200 People

Are over 200 people expected in attendance over the course of the event?



On Public Property

Will it occur entirely or partially on public property?



On Private Property

Will occur entirely or partially on private property where site specific zoning has not been established.

Yes, one or more of the above criteria apply.

No, none of the above criteria apply.

Does your event fall under **ANY** of the following exceptions?

- Entirely on private property explicitly allowed by a Site-Specific Zoning By-law.
- A garage sale, yard sale, or similar occasional use on privately-owned property.
- Entirely within any Town-owned facility or amenity within the regular intended use or capacity of those facilities, and where a facility rental contract has been entered into with the Town.
- Less than 50 people in a Town-owned park and in compliance with the Town's Parks By-law No. 5306-21.
- A protest or other lawful exercise of the right to public assembly.
- Entirely on provincial or federal lands.

Yes, my event falls under one or more exceptions.

No, my event does not fall under any exceptions.

X

No Permit Required

Your event does not meet any of the Special Event criteria or falls under an exception.

✓

Permit Required

Your event meets the criteria that defines a Special Event and does not fall under an exception.