



February 15, 2023

RE: Short-Term Rental Renewal Application

Dear Licensee,

In late November of 2022, notification was sent via email informing you that your Short Term Rental License was due for renewal in 2023. All licenses displaying 2019 (xxx-2019) as the last four digits were set to expire December 31, 2022.

By way of this notification, please be informed that Short Term Rentals operating with a 2019 license will continue to be considered temporarily valid, provided a renewal application has been submitted prior to the extended due date of March 31, 2023.

The Short Term Rental renewal application is now available as a digital form on our website. Please visit www.notl.com/form/short-term-rental to fill out the form.

Please note that the 2023 room rate fees will be approved by Town Council through the budget process in early 2023 and may vary from the current room rate of \$274/per room.

If you have any questions or concerns, please reach out to April Smith, By-Law Enforcement Officer, via email at April.Smith@notl.com or phone at 905-468-3266 ext. 278.

Thank you.

Sincerely,

Victoria Steele
(A) Town Clerk / Manager of Legislative Services
Town of Niagara-on-the-Lake
1593 Four Mile Creek Rd.
P.O. Box 100, Virgil ON L0S 1T0
Phone: 905-468-6418