

December 21, 2018

Dear Sir / Madam,

**Re: Meeting to Consider the Engineer's Report for the Lavigne Drain**

As authorized by the Council of The Town of Niagara-on-the-Lake, an Engineering Report was prepared by K. Smart Associates Limited for:

- the realignment and improvement of a portion of the Lavigne Drain on the C. & H. Neumann property at 314 East and West Line, under Section 78 of the *Drainage Act* R.S.O. 1990, Chapter D.17 (the Act).
- the revision of the Lavigne Drain 1995 Schedule B for assessment of maintenance costs in accordance with Section 65 of the Act to reflect previous land severances within the watershed and to provide a new Schedule B for future maintenance.

A Notice of the Meeting to Consider the Engineer's Report is included with this letter. The Engineer's Report can be found on the Town's webpage - [notl.org](http://notl.org) at the following link - <https://notl.civicweb.net/document/12673>. After reviewing the document and your share of the project cost assessed to your property is greater than \$100.00 you may request a paper copy of the Engineer's Report by contacting the Town's Clerk Department.

The Meeting to Consider the Report will be held in the Town of Niagara-on-the-Lake Council Chambers at the meeting of Council at **6:00 PM, Monday January 14, 2019**. The Meeting to Consider will **not** deal with individual assessment concerns; these can only be dealt with at a Court of Revision, which will be held at a date after the Meeting to Consider.

An open house will be held from **2:00 to 5:00 pm in the Operations Department Meeting Room** on Monday January 14, 2019 prior to the Meeting to Consider. The Operations Department is located at 3 Lorraine Street, Virgil, behind the Town Hall and Administration Offices.

The Engineer and Town Drainage staff will be present at the open house to discuss the Report and the concerns of affected landowners.

If you cannot attend the open house or the Meeting to Consider, please contact the Town staff listed below so that your comments and concerns can be noted.

René Landry  
Drainage Support Technician  
905-246-2531  
[rlandry@notl.org](mailto:rlandry@notl.org)