

**THE CORPORATION  
OF THE  
TOWN OF NIAGARA-ON-THE-LAKE  
BY-LAW NO. 4742-14**

**A BY-LAW TO AUTHORIZE SERVICE FEES FOR PAYMENT  
CARD PROCESSING SERVICES**

**WHEREAS** the Council of The Corporation of the Town of Niagara-on-the-Lake approved report CS-11-016 on August 29, 2011 which authorized staff to charge credit card convenience fees for payments received via a link from the Town's website and to enter into an agreement with Paymentus Corporation;

**AND WHEREAS** it is deemed expedient that The Corporation of the Town of Niagara-on-the-Lake establishes a service fee for payment card processing services with respect to payments received from the third party service provider Paymentus (Canada) Corporation.

**NOW THEREFORE** the Municipal Council of the Corporation of the Town on Niagara-on-the-Lake enact as follows:

1. Where a payment card, specifically Visa, MasterCard, Interac Online, or any other payment card authorized for acceptance, is used to make payment to Paymentus (Canada) Corporation the payment card processing service fee be authorized to be charged in addition to the originating charge amount.
2. That the following service fees for payment card processing are authorized:
  - a) For Town payments (i.e. parking tickets) up to a maximum of \$350.00, a non-refundable service fee of \$3.00 for each transaction.
  - b) For property tax payments up to a maximum of \$25,000.00, a non-refundable service fee of 2.75% of the transaction amount.
  - c) Service fees charged by third party service providers for payment card transactions in accordance with service agreements, including those agreements entered into prior to the date of this By-law.
3. That this by-law shall come into force and take effect immediately upon the passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 2nd DAY  
OF JUNE 2014**

  
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LORD MAYOR DAVE EKE

  
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TOWN CLERK HOLLY DOWD