

**BUILDING PERMIT BYLAW 4115-07, as amended  
SCHEDULE "A"**

**2011 CLASSES OF PERMITS AND PERMIT FEES**

**1. CALCULATION OF PERMIT FEES FOR CONSTRUCTION:**

Permit fees shall be calculated based on the formula given below, unless otherwise specified in this schedule:

$$\text{Permit Fee} = \text{SI} \times \text{A}$$

Where:     SI = Service Index for Classification of the work proposed and,  
              A = floor area in square feet (sq.ft.) of work involved.

**2. MINIMUM PERMIT FEE**

Notwithstanding the fees indicated below, a minimum fee of \$110.00 shall be charged for all work, unless otherwise indicated.

**3. CLASSES OF PERMITS AND FEES**

		2011 Service Index \$/sq.ft.
<b>1.1</b>	<b>CONSTRUCTION – NEW BUILDINGS, ADDITIONS, MEZZANINES</b>	
	<b>Group A - Assembly Occupancies</b> -School, church, restaurant, daycare, hall, recreation facility, other	1.89
	<b>Group B - Institutional Occupancies</b> -Hospital, retention facility, nursing home, other	2.08
	<b>Group C - Residential Occupancies</b> - Single, Semi, Duplex Dwelling - Multiple Unit Dwellings (apartments, townhouses, etc.) - Hotel/Motel - Other residential	1.35 1.35 1.35 1.35
	<b>Group D - Business And Personal Services</b> - Office, Bank, other - Shell only	1.76 1.39
	<b>Group E - Mercantile Occupancies</b> - Store, plaza/mall, retail shop, other - Shell only	1.76 1.39
	<b>Group F - Industrial Occupancies</b> - Industrial mall/plaza, garage, plant, factory, warehouse, other - Shell only	.89 .71

<b>1.2</b>	<b>SPECIAL CLASSES AND OCCUPANCIES</b>	
	<ul style="list-style-type: none"> <li>- Farm Building</li> <li>- Greenhouses</li> <li>- Trailer/air support structure</li> <li>- Tent/temporary fabric structure - less than 225 m<sup>2</sup></li> <li style="padding-left: 100px;">- greater than 225 m<sup>2</sup></li> </ul> <p><b>RESIDENTIAL</b></p> <ul style="list-style-type: none"> <li>- Garage/carport/ accessory building</li> <li>- Uncovered deck - less than 300 sf</li> <li style="padding-left: 100px;">- greater than 300 sf</li> <li>- Covered deck/porch</li> <li>- Sunroom/solarium addition</li> </ul>	<p>.27</p> <p>.16</p> <p>min. fee</p> <p>166.00</p> <p>321.00</p> <p>.38</p> <p>min. fee</p> <p>166.00</p> <p>.38</p> <p>.89</p>
<b>1.3</b>	<b>ALTERATIONS AND REPAIRS</b>	
	<b>INTERIOR ALTERATIONS &amp; REPAIRS:</b>	
	- Group A & B Occupancies	.65
	- Group C, D & E	.57
	- Group F	.37
	- Foundation	.37
	- Finished basement (residential unit)	.37
	- Roof structure	.16
	- Woodstove/fireplace/chimney	min. fee
	- Kitchen Hood Exhaust and Suppression System	253.00
	- Other minor alterations - no plans	min. fee
<b>1.4</b>	<b>PARTIAL PERMITS/STAGED CONSTRUCTION</b>	
	(Percentage of total fee for application occupancy)	
	- Foundation (Complete to grade including underground services)	min. fee plus 15%
	- Building Shell	min. fee plus 75%
<b>2.</b>	<b>DESIGNATED STRUCTURES</b>	
	- Communication Tower (not including accessory building) - flat fee	277.00
	- Retaining Wall/Pedestrian Bridge	3.33/ft
<b>3.</b>	<b>PLUMBING ONLY</b>	
	<b>RESIDENTIAL SERVICES</b>	
	Building sanitary, storm or water services	min. fee
	(individually or in combination)	
	- Interior alterations with or without additional fixtures	min. fee plus 8.80/fixture
	<b>OTHER OCCUPANCIES:</b>	
	- Fixture, appliance, catch basin, interceptor, sewage ejector, roof drain, other	min. fee plus 11.10 each
		min. fee or .89/ft
	- Buried Piping (including storm, sanitary & water services)	
<b>4.</b>	<b>DEMOLITION</b>	
	- All buildings up to 3,000 sq. ft. (gross)	min. fee

	- Demolitions greater than 3000 sq. ft. (gross)	.06/sq.ft.
<b>5.</b>	<b>MOVE</b> (does not include building)	min. fee
<b>6.</b>	<b>POOL</b>	
	- Public	606.00
	- Private (above ground or inground pool)	194.00
<b>7.</b>	<b>WIND TURBINES</b>	
	-Pole Type – less than 3KW	min. fee
	- greater than 3KW	277.00
	- Roof mounted	404.00
<b>8.</b>	<b>CHANGE OF USE</b>	127.00
<b>9.</b>	<b>CONVERT A CONDITIONAL PERMIT</b> (to a regular building permit)	255.00
<b>10.</b>	<b>OCCUPANCY</b> (To provide for occupancy of unfinished building)	255.00
<b>11.</b>	<b>TRANSFER OF PERMIT</b> - 30% of original fee	
<b>12.</b>	<b>DEFERRAL OF REVOCATION OF PERMIT</b>	255.00
<b>13.</b>	<b>PERMIT FEES ESTABLISHED BY VALUE –</b> Min. fee for first \$1,000 of value plus \$14.25 for each additional \$1,000.	
<b>14.</b>	<b>OTHER CHARGES/FEES</b>	
	Conformity Statement	125.00
	Zoning/Use Statement Only (permitted use, liquor license clearance, other.)	55.00
	Building Permit Status/Clearance	30.00
	Additional Inspection Request (not identified in regulation)	120.00/hr
	Lot Grading and Damage Deposit (new dwelling unit)	1,950.00
	Curb and Sidewalk Damage Deposit	830.00
<b>15.</b>	<b>COMMENCEMENT OF WORK - NO PERMIT</b> Where construction has commenced prior to the issuance of the required permit for any of the Classes the applicable fee shall be <b>doubled</b> . Construction is considered to be the placing of concrete or any plumbing or drain work.	
<b>16.</b>	<b>RE-INSPECTION FEE</b> (due to improper work, not ready or similar) - flat fee	66.00
<b>17.</b>	<b>CONDITIONAL PERMIT FEE REPORT</b>	323.00
<b>18.</b>	<b>LIMITING DISTANCE AGREEMENT</b>	348.00

### Notes to Schedule "A"

1. Permit fees are related to \$/square foot, \$/linear foot or flat fee as shown
  2. Square foot refers to the gross area of all floors above grade as measured to the exterior of the building/structure.
  3. Where there is no floor or exterior walls for the project, the area is considered to be the greatest horizontal area of the structure.
  4. There are no deductions from gross floor area for openings such as stairs, ramps, shafts, etc.
  5. Unfinished basements, crawl spaces, attached residential garages up to a double garage, porches and decks are not used in fee calculations of new dwelling units or additions greater than 1000 sq. ft..
  6. Major Occupancy shall be based on the Ontario Building Code.
  7. If the work cannot be described otherwise, the permit application fee shall be assessed on a construction value as indicated on Item 13 of the Schedule.
  8. Where a permit has been issued and the permit holder requests changes or revisions to the drawings an additional fee shall be levied at \$83.00 per hour rounded to the nearest one-half hour and the Chief Building Official may require a fee deposit prior to commencing review of the proposed revisions.
  9. Lot Grading and Damage Deposit (new dwelling unit) is refundable when the construction is complete and the file can be closed including the final grading being confirmed by an Ontario Land Surveyor or Professional Engineer. For construction of townhouses or similar dwellings that consist of more than two residential units, the deposits shall be calculated on a per unit basis.
- 10. Curb and Sidewalk Damage Deposit is refundable when the construction is complete and the file can be closed.**